

Scott Edward Russell

1244 Longfellow Avenue
South Bend, IN 46615-1024

574-246-1174
ScottRussell@nd.edu
[http:// www.nd.edu / ~srussel2 /](http://www.nd.edu/~srussel2/)

SELECTED WORK EXPERIENCE

- July 2004 – Present IT Support Engineer, Office of Information Technologies,
University of Notre Dame
- Working as the on-site OIT staff member assigned to the Marie P. DeBartolo Performing Arts Center, provide overall and end user and server (limited) computing support, maintaining an efficient and reliable computing work environment. Instruct users in features inherent in OIT supported software that will result in workflow improvements. Perform analytical, technical, and administrative work in the planning, installation, and use of new and existing personal computer systems and servers. Essentially, respond to any issues which interfere with computing productivity in the Performing Arts Center.
- April 2004 – July 2004 On-Call Department Computing Consultant, Distributed Support Services,
Office of Information Technologies, University of Notre Dame
- Provide campus-wide second-level Macintosh support. Duties include troubleshooting and correcting issues arising from hardware configuration, software configuration, networking, and upgrading system software.
- Aug 2003 – July 2004 Information Technologist & Competition Assistant, Fischhoff National
Chamber Music Association
- Provide administrative and technological support to the Executive Director and Program Manager. Maintain website (www.fischhoff.org), provide software and hardware support for Windows 98, Windows XP, and Macintosh computer systems in a networked environment; maintain 5000+ record donor database; recommend, install, and support hardware and software to improve workplace productivity.
- 2002 – Present Instructor of Horn, University of Notre Dame & Saint Mary's College
1997 – Present Assistant Principal Horn, South Bend Symphony Orchestra

EDUCATION

2004 Doctor of Arts, Horn Performance, Ball State University
1997 Master of Music, Horn Performance, University of Cincinnati
1995 Bachelor of Arts, Music, Butler University

COMPUTER PROFICIENCIES

Operating Systems: Macintosh (up to and including OS X 10.4.3)
 Windows (98, XP)
 UNIX

Apple Development: XCode, AppleScript Studio, AppleScript, PackageMaker
Web Programming: HTML, CSS, BBEdit
Office/Productivity: Word, Excel, PowerPoint, FileMaker Pro
Internet Utilities: Fetch, F-Secure SSH
Music Applications: Finale, MacGamut, Lilypond
Web Applications: BlackBoard, Web Gradebook
Internet Browsers: Explorer, Netscape, Safari, iCab, Mozilla (Firefox, Camino)
Electronic Mail: Outlook, Outlook Express, Eudora, OS X Mail, Entourage, Thunderbird

SELECTED AWARDS and HONORS

2003 Pi Kappa Lambda, National Music Honor Society
2002 University Fellowship, Ball State University
1993 – 1994 President, Alpha Phi Omega, National Service Fraternity, Alpha Tau chapter
1991 Eagle Scout

REFERENCES

Steve Sporinsky, Manager
Distributed Support Services
Office of Information Technologies
University of Notre Dame, Notre Dame, IN 46556
(574) 631-4297
Stephen.Sporinsky.1@nd.edu

Ann Divine, Executive Director
Fischhoff National Chamber Music Association
303 Brownson Hall, Notre Dame, IN 46556
(574) 631-0984
ajdivine@fischhoff.org

Additional References Available Upon Request