

GRANT-WRITING ASSIGNMENT

Assume you have the opportunity to compete for a \$1,000 grant to conduct research in an area of interest to you. Using the information provided in class, write a grant proposal convincing a grant review panel of 1 professor from each of the colleges on campus that you should receive the requested funds. The review committee will use the following criteria when considering your request:

- How important is the proposed activity to furthering knowledge and understanding within its field and possibly across different fields?
- Does the project explore and/or suggest creative and original ideas?
- How well is the idea conceived and organized?
- Does the proposed activity use sound methodology to produce effective results?
- Are the methodological details (data collection details, timelines, interviews, questionnaires, archival research methodology) thorough and clear?
- Is the work plan well thought out?
- Can the proposed activity be completed within the specified time frame?

The proposal should be 4-5 pages in length plus a 1-page references cited page, 1.5 spaced, with 1 inch margins, and a maximum of 12 point font. Be sure to address the following points:

Instructions for preparing your proposal:

- **Cover Page:** include your name, project title, project duration, & amount requested.
- **Introduction:** provide a statement of the objectives of the proposed work and the anticipated significance of the work in lay terms. It should describe the problem to be investigated, the hypothesis to be tested, or the creative endeavor to be undertaken.
- **Statement of Purpose:** a clear, concise 100- to 200-word description of the proposed project that is understandable to the general reader. It should include a statement of objectives, methods to be employed, and the significance of the work.
- **Background and Rationale:** provide a brief review of the work that has been done in the area of the project together. Any previous research completed to date and/or experience you have of relevance to the project.
- **Methods:** give a detailed description of the research methods or creative techniques to be used, and include a justification for this specific approach: How do these methods answer the questions that have been posed, test the hypothesis, or lead to the desired goal?
- **Schedule:** include specific dates for the initiation and completion of each phase of the project.
- **Conclusions:** show how your work leads the conclusion and/or the solution presented. Evidence should be given in a *descending order of importance*, beginning with the most important evidence.
- **Budget and Justification:** list all materials, laboratory supplies, equipment, travel expenses, and the like that will be required to complete the project, with the estimated cost of each item. Provide a short justification for each category requested.
- **References Cited:** provide a complete list of sources used for this proposal. Use the *American Journal of Physical Anthropology* citation form.