

Hall Storage Information

The Hall Presidents Council and the Student Activities Office are sponsoring hall storage trailers. The cost of the trailer is \$8 00.00/ per trailer payable in the fall.

Trailers may be reserved by completing the form below and returning to the Student Activities Office no later than Noon on Tuesday, April 26 or email mhnatusk@nd.edu.

The information regarding trailers is as follows:

- Trailers will be delivered starting at 7:00 AM on Saturday, April 30, rain or shine!
- Trailers are returned to campus starting at 8:00 a.m. on Monday, August 22, rain or shine!
- You should start your storage as early as possible (8:30 AM).
- **Storage must be completed by 10:30 a.m..** Trailers will be removed as soon as you finish loading your trailer. Please signify completion by locking the trailer. *You will be assessed driver overtime charges if your trailer is not finished by 10:30 a.m.*
- You must provide a lock for your trailer. Please give a key or the combination to your Rector.
- It is your responsibility to tarp the items in your trailer. Plastic sheeting will be provided at no cost to the residence hall. Don't forget to roll the tarp as you load the trailer.
- Any student participating in hall storage must sign the "Waiver/Release" form. Waivers will be distributed at the April 26 HPC meeting.
- The signed "Waiver/Release" forms must be turned into Student Activities (315 LaFortune) by Wednesday, May 4. Student Activities is open from 8 AM - 5 PM Monday through Friday.
 - A list of halls participating in hall storage will be distributed after the April 26 HPC mtg & are posted on the SAO website (<http://sao.nd.edu>)If you have space on your trailer, you are encouraged to invite students from residence halls that are not providing this service to store their belongings.

(Please return this bottom portion only)

Name of Hall: _____ Number of trailers: _____

Total due HPC: _____ Trailers @ \$800.00/trailer = _____

Name and phone number of individual(s) coordinating hall storage:

**Please return to Student Activities Office, 315 LaFortune, by Noon on April 26.
Questions, contact Peggy at 574-631-7308 or mhnatusk@nd.edu**