



## UNIVERSITY OF NOTRE DAME

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# First Year Orientation 2011

## Hall Orientation Coordinator Expectations

Being a Hall Orientation Coordinator is not a right but a privilege and each Coordinator needs to act appropriately. Coordinators will be the first face of the University that the incoming freshmen meet and it is imperative that you accurately represent the University through your actions, speech and interaction with freshman and parents/guardians.

Involvement with First Year Orientation (FYO) 2011 is a very important welcoming and hospitality ministry at the University of Notre Dame. This ministry focuses on meeting the holistic needs of first year students through Orientation activities. FYO is an important way to begin facilitating a Christian community with our new students. Orientation Coordinators, together with Hall Staff, will work together in both the formal and informal activities of orientation.

For each Hall Orientation Coordinator to be successful in his or her position, he/she must be able to:

- Put the needs of the first year student first
- Role model appropriate social behavior
- Educate committee members and other residents of your hall on the importance of displaying appropriate behavior and language in both the formal and informal times throughout orientation
- Eliminate explicit and implied stereotypes of their own hall and others
- Display the right way to integrate into campus life
- Design publications and other forms of media including social medias to present a positive image for hall and students within the hall; this includes booklets sent to students and/or parents, t-shirts, informational signs, chants, etc.
- Possess excellent communication and group facilitation skills
- Understand and articulate the importance of adhering to campus policies
- Have a sensitivity to understanding the needs of first year students, regardless of their race, religion, country of national origin, socioeconomic status and sexual orientation

Collectively the Coordinators and committee members, as well as hall staff, are committee to presenting the hall and the University in the best possible light and without stereotypes. This includes the design of publications sent to new students and/or parents, social media tools, signage and t-shirts.