



Faculty Research Program (FRP) Office of Research

The Office of Research is pleased to announce the Faculty Research Program for FY 2008. Grants of up to \$10,000 are available through this program.

PROGRAM PURPOSE

- To provide seed funds to faculty initiating new research projects
- To encourage and broaden faculty participation in research and other scholarly and creative pursuits through financial support of selected activities which, in their current state, are not likely to receive support from extramural sources
- To assist new faculty beginning their research programs
- To assist more established faculty if they are initiating new research programs likely to attract extramural support for further study

PROGRAM PRIORITIES

- Projects of basic research or creative activity appropriate to the applicant's background and academic appointment
- Projects for which departmental or other research funds are not available

ELIGIBLE APPLICANTS

- Full-time members of the Notre Dame faculty are eligible to apply; however,
- Faculty receiving funding from the Program during the previous fiscal year may not apply
- Faculty may not receive more than two grants from the Program during their time at Notre Dame

ELIGIBLE PROJECT REQUESTS

- Summer salary for faculty – up to one-ninth of academic year salary maximum
- Graduate research assistant summer stipends only
- Undergraduate student wages
- Equipment necessary to the research
- Research travel

INELIGIBLE PROJECT REQUESTS

- Projects in the final stages of completion
- Ongoing research projects funded by any other sponsor
- Attendance at conventions
- Book publication costs
- Academic year salary for the principal investigator(s), or salary for post-doctoral research associates, secretaries, technicians and any other staff position
- Salary for faculty on sabbatical leave
- Travel for the purpose of presenting research results

5. Budget

- a. List major expenditures by category: Salary & Wages, Fringe Benefits, and itemized expendable supplies.
- b. Fully itemize and justify equipment purchase necessary to the project
- c. Fully justify any proposal travel

6. FRP – Current & Pending form*

- a. List current and pending proposals to other sources for this and any other project
- b. If applicable, indicate capitalization funds to each principal investigator

7. Curriculum Vitae – (2 page maximum) for each faculty listed on the cover sheet as principal and co-principal investigators

*FRP Cover page and Current & Pending interactive forms can be found at:

<http://www.nd.edu/~research/funding/nd.htm>

PROPOSAL WRITING

- Write your proposal in clear, non-technical language. The Faculty Research Program review committee will contain a broad representation from across the University. As the committee may or may not contain reviewers with expertise in your area, it is essential that you craft your proposal for a general audience

SPECIAL NOTE for proposals involving the use of live vertebrate animals, recombinant DNA molecules, or human subjects:

- These proposals must be reviewed by the appropriate University committee prior to submission
- Please obtain guidelines and policies affecting these types of projects from the Director of Compliance in the Office of Research