

# **O'Neill Family Hall – Government Constitution**

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## **Article I: Name**

There shall be a Notre Dame O'Neill Hall Undergraduate Hall Government, hereafter referred to as O'Neill Hall Government (OHG), it shall consist of an executive branch, legislative branch, and the Rector of the Hall.

## **Article II: Purpose**

The purpose of the O'Neill Hall Government is to represent the opinions of the residents of the dorm. The government should plan and execute events to build dorm unity, spirit, and provide recreational opportunities for the dorm. The government also will create positive, enjoyable living environment.

## **Article III: The Executive Branch**

### **Section 1: Elected Officers**

#### *a) President(s) O'Neill Hall*

The President(s) of O'Neill Hall: shall be the official representative(s) and spokesperson(s) of O'Neill Hall in ND Government; shall enforce the provisions of this Constitution in consultation with the Cabinet; shall be Chairperson of the Government Meetings; shall issue periodic reports to the students as well as issue reports to the Hall Staff; shall file copies of such reports; may convene special meetings of the Government.

#### *b) O'Neill Hall Secretary*

The Corresponding Secretary: shall be elected in concurrence with the President and Hall Senator; shall keep an attendance record of hall government meetings; shall issue and file weekly reports to the residents of O'Neill Hall in regards to the events and happenings of the Government; shall be delegated responsibility at the discretion of the President.

#### *c) O'Neill Hall Senator*

The O'Neill Hall Senator: shall be elected in concurrence with the President and Secretary; shall represent the dorm at Student Senate meetings; shall attend dorm government meetings; shall report to the residents in O'Neill the news of the ND Government, shall encourage section members to participate in the events sponsored by the ND Government, shall be delegated responsibility at the discretion of the President.

*d) Freshmen President O'Neill Hall*

The Freshmen President of O'Neill Hall: shall be elected within the first three weeks of the start of the fall semester; shall be a representative of the dorm to the freshmen class council; shall attend hall government meetings; should work in unison with the President to coordinate specific freshmen-only events; shall be delegated responsibility at the discretion of the President

*e) Vacancies in Elected Offices*

Vacancies in the Offices of Hall Secretary, O'Neill Hall Senator, Section Senator, Freshmen President shall be filled by appointment of the Hall Government President subject to a two-thirds (2/3) vote of hall government members.

**Section 2: Appointed Officials**

*a) Treasurer*

The Treasurer: shall administer and supervise the financial transactions of the Hall Government in accordance with the established policies and procedures of the hall and with the procedures of the individual commissions and/or committees; shall submit semi-annual budget reports to the hall government meetings; shall be delegated responsibility at the discretion of the President.

*b) Chief of Staff*

The Chief of Staff: shall work in unison with the president to review policy and events; shall coordinate efforts within the hall; shall keep the President up-to-date with current views of the hall residents; shall be delegated responsibility at the discretion of the President.

*c) Election Cabinet Head*

The Election Cabinet Head: shall oversee all dorm and student body elections at O'Neill hall; shall be responsible for overseeing voting on Election Day; shall be responsible for tallying vote counts; shall be delegated responsibility at the discretion of the President.

*d) Athletics Cabinet Head*

The Athletics Cabinet Head: shall be the ambassador for the dorm to RecSports; shall direct interhall team registration; shall coordinate dorm sports and scheduling; shall act as the dorm liaison to University Health Services; shall be delegated responsibility at the discretion of the President.

*e) Entertainment Cabinet Head*

The Entertainment Cabinet Head: shall coordinate O'Neill hall dances (ordering Disc Jockeys, renting space for the dance, and organizing ticket sales); shall coordinate other socials and activities around campus for O'Neill residents; shall be delegated responsibility at the discretion of the President.

*f) Gender Relations Cabinet Head*

The Gender Relations Cabinet Head: shall coordinate activities with O'Neill Hall's sister dorm and other female dorms; shall coordinate events with dorms at St. Mary's; shall be delegated responsibility at the discretion of the President.

*g) Technology Cabinet Head*

The Technology Cabinet Head: shall act as the dorm liaison to OIT; shall assist others in the dorm with computer problems; shall design and maintain the O'Neill Hall website; shall be delegated responsibility at the discretion of the President.

*h) Freshmen Orientation Cabinet Heads*

The Freshmen Orientation Cabinet Heads: shall plan events that introduce next year's freshmen to Notre Dame and O'Neill Hall; shall create signs to direct students to O'Neill Hall; shall be delegated responsibility at the discretion of the President.

*i) Community Service Cabinet Head*

Community Service Cabinet Head: shall create and organize service projects for O'Neill Hall; shall coordinate the yearly blood drive and Christmas penny wars project; shall be delegated responsibility at the discretion of the President.

*j) Merchandise Cabinet Head*

The Merchandise Cabinet Head: shall order and sell O'Neill merchandise to the dorm; shall conduct periodical interest surveys; shall be delegated responsibility at the discretion of the President.

*k) Football Related Activities (FRA) Cabinet Head*

The FRA Cabinet Head: shall coordinate the O'Neill concession stand during one of the home football games; shall ensure the dorm follows proper health procedures at the concession stand; shall help plan pep rally activities for the dorm; shall be delegated responsibility at the discretion of the President.

*l) Internal Entertainment Cabinet Head*

The Internal Entertainment Cabinet Head: shall develop strategic plans for new equipment purchases for the 24 hr lounge, section lounges, floor lounges and the weight room; shall be delegated responsibility at the discretion of the President.

*m) Travel Cabinet Head*

The Travel Cabinet Head: shall coordinate dorm trips; shall work to develop bus trips to other cities, other colleges, and other locations of interest; shall be delegated responsibility at the discretion of the President

*n) Fund Raising Cabinet Head*

The Fund Raising Cabinet Head: shall work with local and national business to acquire donations; shall sell sponsorships and naming rights to events, activities, and rooms; shall be delegated responsibility at the discretion of the President.

*o) Multi-cultural Cabinet Head*

The Multi-cultural Cabinet Head: shall attend Multi-cultural meetings on campus; shall work with the student government to coordinate multi-cultural events in the dorm; shall be delegated responsibility at the discretion of the President.

*p) Environmental Cabinet Head*

The Environmental Cabinet Head: shall work with custodial staff to identify areas of concern in O'Neill Hall; shall create beautification projects both inside and outside the dorm; shall develop programs to ensure the cleanliness of the hall; shall be delegated responsibility at the discretion of the President.

*q) Historian*

The historian: shall keep a record of all activities that O'Neill Hall participates in through visual evidence as well as written documentation; shall be delegated responsibility at the discretion of the President.

*r) Public Relations Official*

The Public Relations Official: shall notify ND Media of hall events, shall create posters to publicize dorm events; shall be delegated responsibility at the discretion of the President.

## **Article IV: The Legislative Branch**

### *a) Section Senator*

The Section Senator: shall be elected within the first three weeks of the school year; shall represent their section by attending at least 75% of Hall Government meetings; shall report to the residents in their section the news of the Hall Government, shall encourage section members to participate in the events sponsored by the Hall Government, shall be delegated responsibility at the discretion of the President.

## **Article V: Amending the Constitution**

Any amendment to the constitution must achieve the same percentage of approval of the student body as necessary to ratify the constitution. (2/3 of hall residents)