

**University of Notre Dame
Institutional Animal Care and Use Committee
Animal Concern Grievance Policy**

Any complaints or concerns about the care and use of the animals, either in research or for teaching purposes, should be reported in the following manner:

1. Initial Step: Take concerns to the Freimann Life Science Center Director, Dr. Mark Suckow, DVM, either informally via a verbal conversation or formally through a written report. Be very specific and provide as many details as possible. All concerns will be investigated. Corrective action will be taken, if necessary. A report of the findings will be made to the individual who filed the report. Reports/complaints may be directed to Mark Suckow, 400 Freimann Life Science Center, through Campus Mail or via e-mail at <Mark.A.Suckow.1@nd.edu>. The telephone number to reach Dr. Suckow is 631-5393.
2. If the initial step fails to satisfy concerns regarding animal care and usage, a complaint may be filed with the University's Animal Care and Use Committee (IACUC). All complaints will be investigated by the IACUC and a written response will be provided to the individual who filed the report. These reports/complaints may be directed to Tracey Poston, 317 Main Bldg, Campus Mail or via e-mail at <tposton@nd.edu>
3. If the above two procedures have resulted in no satisfaction, a complaint may be filed with the Vice President of Research, Dr. Robert J. Bernhard. These reports/complaints may be directed to Dr. Bernhard at 317 Main Bldg, Campus Mail or via e-mail at Bernhard.9@nd.edu.

No repercussions against any individual(s) will result from filing a report/complaint about animal care and use at the University of Notre Dame. All information will remain confidential. If preferred, a report may be filed anonymously.

Animal Concern Report

Animals Involved:

Species:

IACUC #:

Principle Investigator:

Date of the Problem:

Comments/concerns: Supply as much detail as possible, i.e. dates, times, personnel involved, etc.

(Use the back of this page or additional pages, as needed.)