

## Creating an anonymous suggestion box

1. Click the “Build” tab and go to the page where you want the item to appear
2. Click “Add Content Link” and select “Discussions”
3. Click “Create Discussion Topic”
4. Choose “Threaded Topic” and click “Next”
5. Enter the title “Anonymous suggestions” or something to that effect
6. At the bottom of the window, click “Topic Behavior Options”
7. Under “Author Identification,” choose “Authors are anonymous”
8. Click “Save”
9. To test the suggestion box, click the “Student View” tab and then click the discussion icon. Under “Description” you should see “User Identification: Anonymous” (right side of the screen).