

Guidelines: Kaneb Outstanding Graduate TA Awards

Deadline: Friday, March 11th, 2011

Description

The Kaneb Center TA Program is pleased to announce the annual awards program for outstanding graduate student teachers and teaching assistants. This program was instituted to recognize graduate students who have demonstrated excellence in the classroom or laboratory or in another significant instructional capacity. The awards can be given to either teaching assistants or to graduate students teaching their own course. These awards are separate from the Graduate Student Union's teaching awards.

The Award

The award consists of a certificate from the Kaneb Center, a letter documenting the award for the graduate student's file, \$100, and an invitation to a formal dinner to be held in April.

Nomination Procedure

Each department may nominate up to 5% of its currently active graduate student teachers/TAs for the award every year (someone who taught both semester during an academic year should be counted as one TA). The cap of 5% need not be filled every year. Nominees should have taught or played an instructional role in the Fall or Spring semesters of that academic year (or in the calendar year, if the department prefers). **All graduate students nominated by the department will receive an award, thus the Kaneb Center encourages the nomination of only truly excellent candidates.**

Please use the attached award form. Because a graduate student instructor can have more than one role in the classroom, we will accept more than one nomination for the same student during his or her tenure at Notre Dame.

Suggested Criteria for Your Selection (only the nomination form needs to be sent to the Kaneb Center):

- Demonstrated commitment to excellence in teaching
- Taught or held a teaching-related position for at least 2 semesters
- Student evaluations (TCEs, unofficial evaluations, or student letters)
- Faculty recommendation letters
- Personal teaching statement from the applicant
- Observation of classroom teaching by a faculty mentor

Please Send Nomination Forms To:

Alisa Zornig
Kaneb Center
353 DBRT
CAMPUS

Questions about the TA Awards should be directed to:

Amanda McKendree
Assistant Director
Kaneb Center
353 DBRT
CAMPUS Amanda.McKendree.1@nd.edu