

## UNIVERSITY OF NOTRE DAME GENERAL TRAFFIC AND PARKING REGULATIONS

Authority for establishing traffic and parking regulations is confirmed to the University by Indiana Code 20-12-3-5-3.

Visit our website at: <http://ndsp.nd.edu>

### 10 GENERAL RULES

1. Permission must be obtained from a gate officer before driving on campus.
2. Pedestrians have the right-of-way at all times.
3. Do not park in any safety zones, no parking areas, loading zones, driveways/roads or block any trash receptacles. Don't park in any area not specifically marked as a parking area.
4. Everyone MUST register vehicles each academic year and display the decal in the proper location. Parking decals are non-transferrable.
5. **Do not park in a lot in which you haven't been assigned.** Students may not park in faculty/staff lots from 5 a.m to 5 p.m. on weekdays. (See Snow Removal rules.)
6. Visitors, including parents, need a guest pass to park in any parking area.
7. Park between the lines in designated parking spaces.
8. **All rules, including those for timed parking zones and the Post Office, are enforced at all times, every day, including student holidays.**
9. **Parking rules are enforced every day of the year even during breaks and holidays.**
10. If you have questions or problems with parking, call the Parking Office at 631-5053 or contact Security at 631-5555. (Security is open 24 hours every day to help you!)

### PARKING FOR PEOPLE WITH DISABILITIES

A State permit is required. When disabled parking spaces are full, please contact NDSP for further information on where to park. Do not use Reserved or Service Maintenance spaces.

### FACULTY/STAFF PARKING

Faculty/staff will be assigned to parking areas indicated on the decal issued. Movement between lots on the central campus will not be allowed except by special permission. "A" decals are valid in "B" lots. "B" decals are valid in any "B" lot. If a lot is overcrowded, contact Security/Parking for information about where to park. Decals will be re-issued annually. **"B" decals authorize parking on the central campus for one hour** in non-reserved spaces for purposes of conducting official business. "B" decals are valid in central campus lots weekdays after 5 p.m. and all day on weekends.

### FACULTY/STAFF PARKING PROHIBITIONS

Parking is prohibited in the following areas:

- A. All no parking zones, loading zones, driveways, etc.
- B. Reserved lots/spaces not assigned to you including Morris Inn Guest Lot.
- C. All paved or unpaved areas of campus that are not clearly marked as a parking area.
- D. Handicapped zones without proper permit.

### PARKING REGULATIONS — FACULTY, STAFF, STUDENTS AND VISITORS

- A. Parking in any roadway, driveway, sidewalk, grass area or any paved or unpaved area **not specifically marked as a parking area** is prohibited.

- B. Parking on campus without displaying a proper pass/decal is prohibited. This includes all university property such as: Main Circle, Bookstore lot, etc.
- C. Parking over yellow lines or in no parking zones; blocking vehicles, traffic, trash receptacles or loading zones/docks is prohibited.
- D. Parking in Handicapped space is restricted to special decal or state issued permit.
- E. Parking is reserved in all spaces at the rear of the Main Building. Parking at the Post Office is 15 minutes and at the Library Circle it is 30 minutes. All campus time zone spaces are enforced 24 hours every day. Time restrictions for vehicles apply to all spaces within the time zone area during a four-hour period.
- F. Decals must be properly displayed. Don't tape or temporarily affix the decal — use all the adhesive of the decal. Hang tags are not authorized for students. Student decals must be affixed to driver's side lower windshield.
- G. Guests, including parents, must obtain a guest pass. Passes are available at either gate or from Security/Parking.
- H. Vehicles must maintain proper registration and be maintained in running condition. Storage of vehicles is not permitted in lots. Check on vehicles frequently.
- I. Saint Mary's faculty/staff may park at Notre Dame under the same guidelines as those with "B" decals. Parking for Saint Mary's students (with proper registration) Monday through Friday until 5 p.m. is in lot C1. On weekdays after 5 p.m. and on weekends, parking is also available in any "B" lot.
- J. Overnight RV parking is prohibited. RVs are not permitted on central campus.
- K. Motorcycles are permitted on central campus with a faculty/staff decal and are subject to rules applicable to other motor vehicles.
- L. Keep your vehicle in good operating condition, as poorly maintained vehicles can cause potential storm water runoff contamination, a serious environmental issue.
- M. Faculty, staff or student vehicles may display no more than one decal at the same time.

Registered vehicles will be assigned to specific parking areas. If lots are overcrowded, contact Security/Parking for information — don't park improperly. White Field South is a recreational area north of D2 and may not be used by students for parking on football home games. Students may use White Field north of Douglas Road on days of home football games.

Students may only register vehicles belonging to them or their immediate families. Exceptions must be approved by Security. Refer to the vehicle registration form or contact Security for more information.

Handicapped spaces are provided at various locations; contact Security/Parking for more information.

For students, gate officers may grant special permission for a one hour pass (60 minutes) for entry to campus. Such permission is for loading or unloading but not for parking on campus. Student vehicles entering campus must obtain and display a valid special pass at all times. Staying overtime on campus will result in a fine.

Special permission requiring more than 60 minutes should be obtained well in advance from the director of Security.

### STUDENT PARKING

Students will be assigned to parking areas indicated on the decal issued and should park in those lots. Movement between lots can be as follows: "C" can park in "D" lot; "D" can park in a "C" lot. "G" and "F" can park in "C" and "D" lots. "V" decal can *only* park at University Village and Cripe Street Apratments.

### STUDENT PARKING PROHIBITED

Parking is prohibited in the following areas:

- A. Faculty/staff/visitor lots from 5 a.m. to 5 p.m. weekdays and any spaces/lots reserved by sign. Rules are enforced on student holidays.

- B. Main Circle, Morris Inn, University Club lot and Post Office rear lot.
- C. St. Joseph Hall and Moreau Seminary lots.
- D. Administrative lot north of the Morris Inn and north of the Main Building.
- E. Our Lady of Fatima Retreat House.
- F. WNDU lots.
- G. Faculty Circle north of Stadium and west of Juniper Road.
- H. Galvin Life Science lot.
- I. Joyce Center reserved spaces and lot behind the building.
- J. Fire or traffic lanes, any paved or non-paved areas of campus that are not clearly designated as parking areas.
- K. Saint Mary's College prohibits student vehicles parking in the Convent area, which includes the entire southwestern portion of campus area. Signs clearly mark this area. Parking is also prohibited adjacent to residence halls at Saint Mary's College except when vehicle is being loaded/unloaded. Contact Saint Mary's Security Office at 284-5000 when parking a vehicle to load or unload or for additional information about parking at Saint Mary's College.
- L. Spaces marked by signs as faculty/staff are reserved spaces in all lots at all times.
- M. Special passes are required to park in any central campus lot.

### SPECIAL RESTRICTIONS — FOOTBALL HOME GAMES

Parking is prohibited after 6 a.m. on Saturdays of home football games without special football parking pass in Lot C1, Gold Lot, B3 (Joyce Center), B1, E1 (Visitor), B1 Lots north of DeBartolo Performing Arts, Raclin Carmichael Hall (new medical building), B2/Library Lot, University Club, Bookstore Lot, Library Circle, A6 (near Campus Security) parking areas on Moose Krause Circle and the short term parking areas east of the old Post Office and west of the Hesburgh Center. Student parking is available in D2, D6, Pendle Lot (north of Douglas Rd.) and at graduate residences (with appropriate decal). Student parking without special passes is prohibited in all other areas on game day. Faculty and staff may use B16 as space permits. Vehicles left in the above listed lots will be towed at owner's expense beginning at 6 a.m. Three and one-half hours prior to kick off and one hour after the game ends, special traffic restrictions are imposed on roads near campus by University, local and state police. Regular faculty/staff and student parking assignments are not available. Please follow directions of police. Most roads leading to campus become one-way and motorists must follow directions of police officers. Access to campus lots is restricted to a special pass during one-way traffic pattern. Motorcycles, vehicles with trailers and large trucks are prohibited in all lots on game day. RV parking on game day is allowed only from 7:45 a.m. to three hours after the game in Pendle Lot. All lots close three hours after the game.

### SNOW REMOVAL GUIDELINES

Effective January 1 through March 15 special guidelines are in effect for parking in any faculty/staff lot. All vehicles are to be removed from faculty/staff parking lots before midnight each night except the B2/Library Lot where vehicles must be moved by 2:30 a.m. Vehicles left in faculty/staff lots will be towed at owner's expense to another University parking area. Vehicles will also be towed from all roadways, sidewalks, loading zones, time zones and traffic circles.

Student parking lots will be plowed when passage becomes difficult or hazardous and the faculty/staff lots are cleared. Normally this would occur 36 to 48 hours after a significant snowfall. Major snowstorms will delay this process.

Once Resident Assistants receive notice to move student vehicles so a specific lot may be plowed, students will have until the designated time given in the notice to move their vehicle to a specified area. All vehicles must be removed from the designated temporary lot within 24 hours or whenever normal assigned lots are clear, whichever comes first.

In lot D2 north and south, spaces at the east end of the lot are closed to parking for snow removal. Vehicles parked in these spaces may be towed at the owner's expense. Shovels will be available at Landscape Services and Security for those who cannot wait for lots to be cleared. Owners of vehicles that are plowed in should contact Landscape Services for assistance.

### MOVING TRAFFIC VIOLATIONS

- A. Everyone is expected to comply with Indiana law regarding the safe and lawful operation of a motor vehicle. The motor vehicle code is enforced on campus.
- B. Access to the central campus is via the Main Gate and the East Gate and then only with permission. Access via any other gates or by sidewalks, etc., is prohibited unless specific permission has been granted.
- C. Speed limits on campus are 20 miles per hour. Limits on roadways adjacent to campus are posted.
- D. Indiana law requires seatbelt use. Buckle up for safety!

### TOWING

Vehicles may be towed away or immobilized at the owner's expense for the following reasons with no liability by the University:

- A. Parking on roadways, sidewalks, grass areas, driveways or fire lanes.
- B. Any vehicle owned or operated by a person against whose vehicle(s) four citations have been issued.
- C. Any vehicle not displaying proper parking decal or in unauthorized areas.
- D. Any vehicle parked in violation of Special Football Parking Restrictions or snow removal guidelines.
- E. Any vehicle blocking trash receptacles or loading areas.
- F. Any vehicle parked in handicapped spaces without designated permit.
- G. Any abandoned or junk vehicles. (Refer to Indiana Laws.)
- H. Any reserved space or area.

Note that the towing company charges a daily storage fee in addition to a fee for towing.

### PAYMENT OF FINES, PENALTIES AND APPEAL PROCESS

The first parking citation is generally considered a warning and no fine is assessed. University parking citations must be paid or appealed at the Parking Office, Campus Security Building, between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, except holidays. Payments or appeals must be filed within 10 days of occurrence. Unpaid student fines will be placed on the student's account. All faculty and staff members must pay fines or file appeals within the same prescribed time periods. No decal will be issued to faculty or staff with unpaid fines. Payroll deduction is available for those desiring such arrangements.

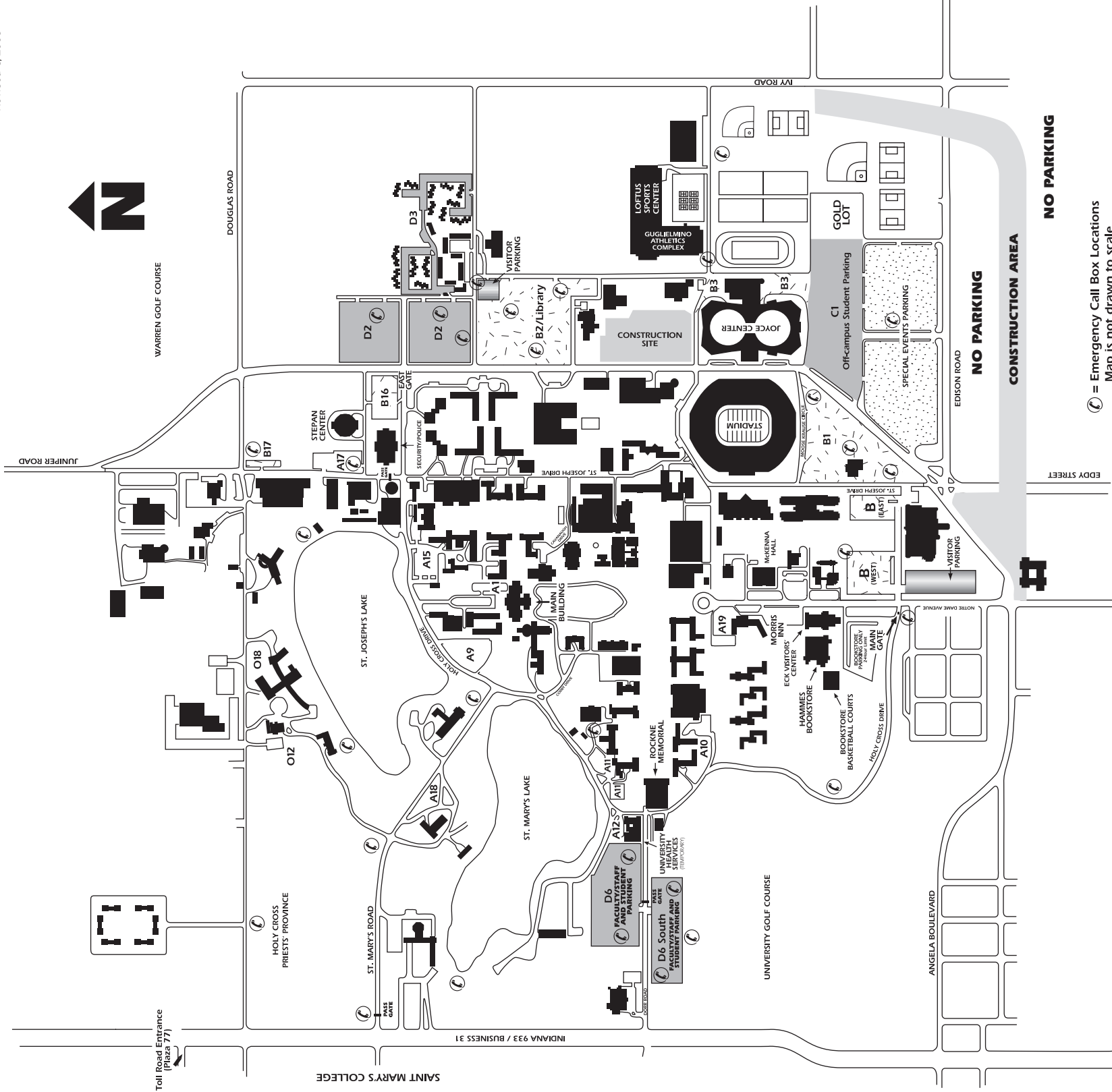
### CARD ACCESS TO LOTS

Cards used to access various lots on campus are issued by parking services to authorized faculty, staff and selected graduate students. Cards are not transferable and may only be used by the person to whom it was issued. A substantial fee is charged for replacement of lost or stolen cards.

#### NOTRE DAME SECURITY/POLICE

Parking Service Office .....631-5053 Security/Police .....631-5555  
Emergency .....9-1-1

Revised 8/2005



**Walking Time**

D2 North to Lewis Hall  
 D2 North to Cavanaugh Hall  
 B2 (west) to Hesburgh Library  
 B2 (east) to Hesburgh Library  
 B2 South to Decio Hall

**Brisk Walk** 9:05  
 7:45  
 2:35  
 3:35  
 3:40

**Leisurely Walk** 9:45  
 8:15  
 2:55  
 4:00  
 3:57

**Brisk Walk** 4:00  
 6:45  
 11:20  
 4:55  
 4:30  
 6:20

**Leisurely Walk** 4:22  
 7:13  
 12:05  
 5:15  
 4:45  
 6:40

All times noted are in minutes and seconds and are approximate.

# UNIVERSITY OF NOTRE DAME

## P A R K I N G M A P

**B** = Faculty, Administration and Support Staff    **C** = Off-campus Students  
**D** = Resident Students (Valid Decal required at all times.)  
 ⚡ = Emergency Call Box Locations