

Frequently Asked Questions Regarding the IDOC Process Used by the University of Notre Dame

***What do we do if our 2008 tax returns will not be available by the March 1 IDOC deadline?
Are there any consequences of returning the required information after March 1?***

Submit your complete IDOC packet once your 2008 tax returns are available (please do not submit 2007 tax returns to IDOC or to our office). Please note that you may receive periodic reminders from the College Board until the requested documents are submitted. Documents submitted after the March 1 deadline will not negatively impact the amount of aid you will receive, but we will not be able to complete a financial aid decision until we receive all requested documents.

Can we send a partial mailing of the required IDOC materials now and return the rest of the information at a later date?

It is important that you return the requested information to IDOC as a complete package and not in separate mailings. If information from the noncustodial parent is required, that information may be submitted separately with a duplicate IDOC Cover Sheet.

How do I learn what documents I need to send to the College Board?

Go to the IDOC Sign-In Page <https://idoc.collegeboard.com/idoc/index.jsp> and click on the IDOC button. Enter any two of the following identifiers: IDOC ID, Social Security Number or date of birth; then click the Sign-In button. Click on the IDOC Requirements link and scroll down to review "What Documents Are Required".

How do I get my IDOC Cover Sheet?

Go to the IDOC Sign-In Page at <https://idoc.collegeboard.com/idoc/index.jsp> and click on the IDOC button. Enter any two of the following identifiers: IDOC ID, Social Security Number or date of birth; then click the Sign-In button. On the next page, click on IDOC Cover Sheet and then print IDOC Cover Sheet. Your Cover Sheet must be printed on white paper and must be on one page.

Where should I send my IDOC information?

Send your Cover Sheet and information to the address listed on the Cover Sheet:

College Board IDOC
P.O. Box 4017
Mt. Vernon, IL 62864

I am concerned about sending my information to the College Board rather than Notre Dame. How do I know my information will be kept confidential?

The confidentiality of your information is very important to our office and to the College Board. The College Board has implemented systems that include multiple firewalls with unique security zones, data encryption, intrusion detection systems, data and system backups, and data integrity checks. Your information will be stored in a secure environment. The paper copies of your documents will be destroyed at the end of the processing year.

How do I verify that the College Board received my IDOC packet and forwarded it to Notre Dame?

Go to the IDOC Sign-In Page at <https://idoc.collegeboard.com/idoc/index.jsp> and click on the IDOC button. Enter any two of the following identifiers: IDOC ID, Social Security Number or date of birth; then click the Sign-In button. The IDOC Status page will display the date they notified you of your IDOC requirements, the date they received your IDOC materials, and the date they made the information available to Notre Dame.

I submitted my IDOC packet. When will I receive my financial aid award?

Early action students can expect to receive notification of an aid package starting in mid-March. Regular action students can expect to receive notification of an aid package starting in early April.

My student is away at boarding school and cannot sign a requested document. May I sign the document for the student?

Please return the document unsigned as you cannot sign the form on your student's behalf. We will contact your student, if necessary, to get the document signed.

My sibling also is attending Notre Dame. Why did I receive an IDOC notification and he did not?

For the 2009/2010 academic year, our office has activated the IDOC service only for prospective freshman applicants. We anticipate that returning students will participate in this service beginning in the 2010/2011 academic year.

I lost my IDOC ID. How do I find out what it is?

If you do not have your IDOC Cover Sheet or IDOC Requirements email, go to the IDOC Sign-In Page at <https://idoc.collegeboard.com/idoc/index.jsp> and click on the Sign-In button. Enter your Social Security Number and your date of birth; then click the Sign-In button. On the next page, click on IDOC Requirements and you will see your IDOC ID.